

Minutes and proceedings of the Budget Public Hearing of the Town Council of the Town of Hope, Indiana.

Be it remembered that the Town Council of the Town of Hope, Indiana held a called public hearing at the Hope Town Hall in said town at 5:30 p.m. on September 18, 2018.

Ohmer opened the public hearing for the 2019 Budget.

Diane Burton stated this is the Public Hearing for the 2019 Budget. The Council should have received the Notice to Taxpayers which is your Form three in your black budget folder. For those of you attending tonight, there is a copy at the table if you would like one as well. The fund budget amounts are as follows: Rainy Day \$79,450, General \$543,077 (funds to be raised is \$311,062), Local Roads and Streets \$40,000, Motor Vehicle Highway \$133,513, Cumulative Capital Improvements \$50,000, Cumulative Capital Development \$102,000 (funds to be raised is \$19,357), Economic Development Income Tax \$276,910, Riverboat \$35,000 and LIT Public Safety \$24,400. The total budget amount is \$1,284,350. At our last meeting the Council received folders with all of the forms and appropriations. Diane asked the Council if they had any questions on any of the forms or the budget amounts stated. Diane stated this is requesting the maximum levy. Diane asked if there were any questions from the public.

Meeting adjourned at 5:33

Minutes and proceedings of the Storm Water Improvements Public Hearing of the Town Council of the Town of Hope, Indiana.

Be it remembered that the Town Council of the Town of Hope, Indiana held a called public hearing at the Hope Town Hall in said town at 5:45 p.m. on September 18, 2018.

Ohmer opened the public hearing for the 2018 Community Development Block Grant Storm Water Improvements Program.

Trena Carter, ARa, stated basically what we are doing tonight is we are having one of the two public hearings that will be held that is required by Community Development Block Grant Funding. We have a preliminary plan on the table. We are looking at storm system improvements consisting of installation of twelve, eighteen and twenty-four inch storm sewer pipe to replace the existing undersized storm drainage lines on Washington Street; From SR 9 to the Community Center of Hope. It will include a couple of existing lines within the south side of the park area that will be flow filled. There will be some inlets and addition curves, gutters and sidewalks to replace. Anything that is destroyed after construction. There will be several manholes that will be installed in that area for the storm drainage as well. This is the opportunity for those who have questions or comments regarding the project to speak. Ed Johnson asked if anything coming in off of the square will be reconnected. Trena confirmed. Trena stated we are trying to design it so that if in the future the line through the square needs to be abandoned because it is old and needs replacement, the plan is to size it so that the conveyance in the pipes that are installed which actually take that flow and it won't be an issue. Pastor Ed Cottrell, Hope United Methodist Church, asked do we know how long this project is going to take and when it will start.

Trena answered the grant application is due November 30<sup>th</sup>. We'll find out if it's awarded in mid-January. We will be on a fast track to get this project done as quickly as possible. We are hoping for end of July, first part of August. Ed Johnson asked if we are going to do the water line replacement at that time. Trena answered no. Trena stated we have funds in the Storm Water Fund that will assist with the local match. We do not have sufficient funds in the Water Fund at this point in time. Ed stated we may have to dig the street back up then. Trena answered correct. Trena stated there has to be a distance between the two regardless. There would probably be two trenches anyway when construction would be done. Steve Robertson added there has to be a minimum of ten feet and a two foot difference in elevation according to the ideal regulations. Steve explained more of the process.

Meeting adjourned at 5:50.

Minutes and proceedings of the meeting of the Town Council of the Town of Hope, Indiana.

Be it remembered that the Town Council of the Town of Hope, Indiana held a called meeting at the Hope Town Hall in said town at 5:50 p.m. on September 18, 2018.

A quorum was declared present based on the presence of the following council members: Ohmer Miller (President), Jerry Bragg (Vice-President), Clyde Compton, Ed Johnson and Nellie Meek. Town Manager JT Doane and Clerk Treasurer Diane Burton was also present.

The prayer was given by Jerry Bragg.

The meeting opened with the Pledge of Allegiance led by Ohmer Miller.

#### **APPROVAL OF THE MINUTES**

**Minutes 7/17**

**Clyde made a motion for the approval of the minutes. Jerry seconded. Motion carries 5/0.**

#### **APPROVAL OF THE CLAIMS**

**Ed made a motion for the approval of the claims. Nellie seconded. Motion carries 5/0.**

#### **OLD BUSINESS:**

##### **PROJECT UPDATES**

##### **WASHINGTON STREET PROJECT**

Trena Carter stated we had a public hearing for the Washington Street Project. In addition late this afternoon the Selection Committee met with Strand. Strand was the only entity that provided a Statement of Qualifications but they still had to be interviewed. The interview was favorable. We will be working on a letter to request further information from them to begin the negotiations for this project.

##### **HOPE VOLUNTEER FIRE DEPARTMENT**

Trena stated I sent something to Chad today. The Assistance to Fire Fighters Grant application period will be opening next Monday. It runs for approximately thirty days. The closing is October 26<sup>th</sup>. If he needs me to review anything, I am happy to do that. It depends on the scope of the project. Trena went



through some of the funding opportunities. Trena stated for smaller communities it is a 5% match. The application is done online.

#### **COPS GRANT**

Trena stated I haven't seen anything on the COPS Grant yet. The COPS Grant is for hiring an additional police officer. Matt added if and when it comes open, I will present it to the Town Council before I submit a grant application.

#### **POLICE VEHICLE**

Matt Tallent stated the vehicle has been ordered. Trena stated as soon as that comes, the Town will put in their match and the grant will pay the balance. Ohmer asked for the date of arrival. Matt answered eight to ten weeks. It has been four.

#### **HOMEOWNER OCCUPIED REHAB GRANT**

Trena Carter stated I believe they have received some of the environmental reviews back. That means shortly they will be working with the homeowners to put the projects out for quote. We are still with an end date of September 23, 2019. Clyde asked how much is our match. Trena stated I can get that to you. The match is prorated. Diane stated I think it is 4%. Ohmer asked if applications can still be received. Trena answered if one of the applicants does not proceed, they will look to see if another applicant can be assisted. Trena stated what you have before you are approvals of the homeowners; Client A, B, C, D and E. The eligible amount requested is up to \$15,000. There are a variety of uses of the funds that will basically help most of the homeowners remain in their home. Trena went over some of the rehab that will take place. Trena explained that all of the clients are income qualified. **Clyde made a motion to approve the applicants A through E. Nellie seconded. Motion carries 5/0.**

#### **2017 COMMUNITY CROSSING MATCHING GRANT (CCMG) PROJECT**

Steve Robertson, Strand Associates, requested the release of the retainage to Dave O'Mara Contractors for the 2017 Community Crossing's project. The amount of the grant retainage is \$12,149.75. The amount for the for the change order retainage is \$1,291.25. Clyde stated I'm still not happy with the mistakes made and not taken care of. Your item number three states all work covered by this application for payment is in accordance with the contract documents and not defective. There are defective places out there that wasn't dealt with. In our next go around with this asphalt if we are lucky enough to get this grant for the streets around the square, do you think for one second that this Town Council would allow what is out there on Hitchcock Drive and Hauser Court to be done on the square? Steve answered no. Clyde stated so in other words Goshen Meadows is out of sight out of mind. Steve answered no. Steve stated the contractor fulfilled the requirements of how the contract was written. Clyde stated I disagree but I will make a motion that we pay it because they did do the job. **Clyde made a motion to release the retainage. Jerry seconded.** Ed stated whenever we get into a cul-de-sac or something like we did there by my place, we need to put in the contract to grade those things out so water drains out the center. Steve stated just to clarify, the way this program is set up through INDOT is they don't do surveys. You mill an inch and a half off. You pave an inch and a half back. If the road has a dip in it, the road has a dip in it. INDOT will not allow you to do extra work as far as drainage corrections. Ed corrected you can if you pay for it. Steve confirmed. Steve stated we will look at the next program a



little bit harder. Ed stressed communication with Council to give the Council an opportunity to pay the cost to fix problems. **Motion carries 5/0.**

#### **GOSHEN MEADOWS SANITARY PROJECT**

JT Doane stated on the Goshen Meadows Sanitary Project as you recall back on July 20<sup>th</sup> we did a large part of this project, however, we were not able to complete it. On Monday of this week they were able to complete that smoke test. Notices were distributed so everyone was aware we were doing the additional smoke test. Tony Akles indicated in about two weeks we will receive a report. The report will give us some data and analysis for David to further determine what we can do to remedy that issue at Goshen Meadows. Steve added it's a planning tool. We will have some recommendations. It will be something that Council, David and JT can look at for future projects. This is the first step in looking at projects. David reviewed some of the discoveries from the testing. JT added shortly after the first of year we did flow meter test first which gave us some data to then determine that we needed to do the smoke test. We have now completed that. After this report in the next couple of weeks, we should certainly be able to determine what we need to do to remedy this.

#### **GARBAGE AND RUBBISH UPDATES (Chapter 5, Article 15: Garbage and Rubbish)**

JT Doane stated on the garbage and rubbish update, we are continuing to red tag homes that are in violation of that ordinance. We have one that I spoke with Town Attorney Andrews regarding that despite several efforts to get into compliance. I also personally met and had someone accompany me to the meeting to tell the business what needed to be picked up and put into a garage. That has not happened. I spoke with Town Attorney Andrews to develop a plan and strategy on what we need to do to enforce that ordinance. We have continued to red tag some homes that meet that. We have many that are being compliant and asking what they can do and understand what our intent is as well.

#### **BRUSH INITIATIVE**

JT Doane showed a picture of the pile of brush. JT stated to date we are at about fifty homes. This is something I am very proud of. We have had a number of residents that are taking advantage of this. I have personally picked up about thirty-five to forty of the piles of brush. I received a thank you card from a resident who said she had looked at her brush pile for ten years. If you know of anyone who has some brush, just have them call me here at town hall. I am very proud of this initiative. Ed stated we have a lot of tall grass and grass clippings on Main Street that needs to be taken care of before Hope Heritage Days. JT stated we are continuing to get letters out. So far we have sent out sixty-one grass letters. With the grass clippings, we have given many a warning and a copy of the ordinance. Matt added we have fined three people so far for continuing to blow grass in the road. Superintendent Clouse stated you need to start thinking about next year lining up a mowing company. We are a utility company. We don't have time to be doing all of this. Every dollar from that goes to the General Fund. The General Fund does not buy our mowers, it does not put the gas in and it does not pay for the labor. To run this at the level it is being ran, someone else needs to do it. Nellie questioned why it is going to General Fund. Diane stated it has always been that way and I haven't questioned it. I assume it is a regulation. I will check into it. David stated the price needs to be increased. Town Attorney Andrews stated the utilities should invoice the town for the work. Diane will check into it. This will not take care of the time issue. Ohmer suggested the county work crew or private contractors.



### **WASHINGTON STREET STORM UTILITY PROJECT**

JT Doane stated on Washington Street as ARA Administrator Carter indicated the selection committee that the Council approved for the Statements of Qualification we have met. We have went through the Statements of Qualification submitted by Strand. We all know of the strategic timing of all of this as far as submitting the grant. When we receive the grant, Strand is well aware of the timing in conjunction of paving when we receive the paving, ideally. The infrastructure project that we are going to have earmarked complete in Spring of 2019. Clyde questioned the timing of the paving. JT went through the projected timeline.

### **2018 COMMUNITY CROSSING MATCHING GRANT (CCMG)**

JT Doane stated of course the Council approved the road selection at the last Council meeting. The next formality is that I had to provide a road inventory, what our plan is. The Asset Management Plan has to be provided to LTAP to give approval to submit your grants. LTAP did give me that approval on our road inventory and on our plan to submit. This week I plan to get those grants formally submitted to see if we will again be fortunate to be awarded those grants. Nellie asked if an answered was received on the price differences questioned last month. JT stated it is because of the width of the road on the square.

### **UNITED WAY DAY OF CARING**

JT Doane stated this is something again that I am very proud of. I met with United Way in January and asked to have a Day of Caring for Hope. They helped some residents in the past. They said absolutely. Over the next eight months there was a lot of planning and reaching out to residents. On this last Friday when I arrived in town on the square in the early morning, they got to experience some donuts from Swiss Maid and some coffee from Willow Leaves that were donated. JT showed pictures of some of the homes. There are nine residents that got assistance. I wanted to make sure they felt excited, they felt appreciated, felt gratitude for coming to Hope to help with these projects. JT reviewed the improvements the residents received. JT stated I was very, very excited for this day. The residents were very happy. This was free. In addition to that, businesses on the square and in Hope got stimulated due to this.

### **EDIT REQUEST**

Clyde Compton stated we had one request from Dave Miller representing Goodies, Goblins and Ghosts Stories. He stated last year he had 250 people. This year his goal is to double it by advertising it more. The amount he requested was \$1,300. The Edit Committee voted 3/0. 1 Abstain. **Motion 5/0.**

### **MAIN STREET OF HOPE UPDATES**

Susan Thayer Fye stated clean-up day was this past Saturday. I want thank the volunteers from the Hope Fire Department, the Hope Police Department, Matt Tallent, Tabatha Tallent, Diane Jekel, Pastor Ed. We filled four dumpsters and filled them early. The County Solid Waste Management brought in the recycling trailer. Rumpke had some semi-permanent recycling bins by the Community Center but they took those away. Matt added that is one thing I have heard from a lot of residents is that they would like to get recycling back in Hope. Susan stated the tires have not been picked up. They are supposed to be picked up by the end of the day tomorrow. Nellie Meek added thanks to Dale Tallent. He is the one that came down my street and picked up things. Susan stated several volunteers went out with their trucks and pick up trash at homes.



Susan stated I am going to have one application for Edit for the building façade program next month. I think this program got stated too late in the year. I think we should vote it in in December to start in January so people can plan for that. We are running out of weather for outside projects.

I sent out an email to most of the people here in this room including Town Council about our current status with cost estimates for the MSRP filing. Depending on what gets approved, our low estimate at this point which will change is \$191,000 for four items that go into the filing for the square project. The maximum that we have at this time which could go up is \$430,000 depending on what you want to do with the street lights. The committee wants to go with the cheaper option that looks more historic. Clyde questioned the ADA requirements for sidewalks. Susan answered Strand just gave me a draft. They took elevations and they did it for free. They shot some elevations for future projects on the south side. Those elevations will determine what we can do. Joe Dodd will be working on this. Estimates will be provided. Ed stated the importance of ADA sidewalks in the park after a personal experience he had at an event. Susan stated the other projects are the street lights, Wayfair signs, benches, planters, trash containers to look more cohesive. Clyde asked what is the status of the plaques that we approved. Susan answered we have not ordered them yet. We still have to get permission from about fifty other residents. We are going to order them all at once so they look alike. We have funding for that. It's a huge project. You have to get permission from each owner. We haven't had time to do that. We are still working on the content of the walking tour.

#### **NEW BUSINESS:**

##### **HOPE VOLUNTEER FIRE DEPARTMENT QUARTERLY UPDATE**

Chad Emmitt gave a quarterly update. Chad stated as of September 12 we had a total of 315 calls. We are working on the live wire permits for the shipping container project. Chad spoke about some of the training they have implemented with the shipping container. Chad stated we are trying to figure out some ways with the District Fire Training to be able to fund this long term. Our goal is to have a multistory structure that anyone can come and train in. We can't keep asking for someone else to keep funding this. We assisted with the 911 program at the Community Center. We are having a Fish Fry for Hope Heritage Days. We are providing fire EMS coverage, coverage for the fireworks and as long as they get done in time, we are going to be selling support t-shirts at our food booth. This Saturday we are having a pancake breakfast for the Hope Ride. On October 6 we are working EMS coverage for the Simmons' corn maze. During the month of October we are going to try to get out and do some fire prevention. We did fire behavior training inside the new container. Chad explained some of the practices involved in the training and what they look for. Chad stated I appreciate the EDIT Committee and the Hawcreek Endowment for allowing us to receive that container. It's been a great benefit so far. We have had forty-four hours of training so far this year. We will possibly be applying for a grant for turnout gear. Clyde stated I truly love the way you are working with the Council this year. I really appreciate it. Chad stated we are trying to improve the department, improve the image and to improve our relationship with you guys. Nellie stated I don't think about the differences of materials that houses are made of today and things like that. We appreciate all that you do. Ed stated hang in there. It takes a long time to bring things back. You have to keep trying. Jerry stated I think you are doing awesome. Ohmer asked for the status on the building. Chad answered we have a couple of interested individuals.



One offered to buy it as is. Another interested person has ties to Hope. She wants to turn it into a vacation home. We have so much stuff to go through. Clyde reminded Chad to check on the zoning.

#### **HOPE VOLUNTEER FIRE CONTRACT**

Tabled

#### **METER INSTALLATION AGREEMENT**

Diane Burton stated this is the Meter Installation Agreement that was asked about last month. It is the other half. The agreement is between the Town of Hope and Dan and Joanna Meister for 952 Jackson Street. It is a Water Tap for \$1,000 and a Sewer Tap for \$750. **Nellie made a motion to approve the Meter Installation Agreement. Ed seconded. Motion carries 5/0.**

#### **TRANSFER OF FUNDS (Resolution 2018-07)**

Diane Burton stated this is Resolution 2018-07 which reads as follows: Be it ordained by the Council of the Town of Hope that the following transfer of funds be made: From 257001323 LIT Public Safety Telephone \$10,000 to 257001442 LIT Public Safety Equipment \$10,000. Diane explained that since this was a new fund and we were uncertain of what the funds were going to be used for, all the funds was put into service. This is just moving it from the service category to a capital outlay category because it is getting used some for equipment. The equipment has been approved by the Council. The second one is for the purchase of the Sewer vehicle. I don't think the cost of the vehicle was necessarily more than what was planned but we had planned more from water than sewer. Sewer is the utility that actually purchased the vehicle. Water and Streets purchased equipment for the vehicle. The transfer is from 606001315 Sewer Fees \$7,000 to 606001451 Sewer Vehicle Purchase \$7,000. Neither one of the transfers is affecting bottom line of the budget. It is just getting transferred from one category to a different category. **Ed made a motion to approve Resolution 2018-07. Clyde seconded. Motion carries 5/0.**

#### **POLICE OVERSIGHT COMMITTEE (Ordinance 2018-03)**

JT Doane presented Ordinance 2018-03 for a first reading which sets up a Police Oversight Committee upon recommendation by Marshal Tallent. This committee will handle written complaints. Town Attorney Scott Andrews has reviewed the ordinance as well. Matt asked John Beeker to be on the Police Oversight Committee. John Beeker has accepted. Ed questioned if the ordinance was limiting the committee involvement in making some improvements. Matt stated my intent was for the committee to handle complaints but I don't have a problem with that. There was council discussion. It was decided to leave it as it is. **Clyde made a motion to approve the first reading of Ordinance 2018-03. Jerry seconded. Motion carries 5/0.**

#### **HOUSING INTERIOR PROJECTS**

JT Doane stated all of the projects completed by United Way Day of Caring were exterior projects. I now have a group that has reached out to do interior projects that homeowners can provide the supplies for. If you know of any residents that have interior projects that need done, have them call down to Town Hall. I will get those names to that group so they can set a date to help some residents with interior projects. Clyde asked if there are any parameters. JT stated no. The only parameters are that they are interior projects.

## TOWN REPORT

JT Doane stated INDOT was in town to do some work at the intersection just beyond Corner Café where the road was giving away there on State Road 9. INDOT has been notified about a couple of other areas that need work as well so we can have smoother travels coming in to town.

JT reviewed his Town Report as follows:

- Hope Wellness Pharmacy: Further discussion with contact on 9/13;
- INDOT Community Crossing Matching Grant (CCMG): Further analysis in terms of 2018 CCMG grants; received initial approval from LTAP on road inventory plan and asset management plan to proceed forward with grant submission;
- Further discussion with panel and presentation for the October Accelerate Indiana Municipalities Ideas Summit;
- Business Meeting: September 7th with NAPA; provide contact information and willingness to assist with business outreach effort;
- Washington Street Storm Utility Project: Submit grant in Fall of 2018; project for spring 2019; provided ARA Administrator Carter with listing of Town Council approved Statement of Qualifications Committee; SOQ committee met on September 13<sup>th</sup> for review of SOQ;
- Day of Caring!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!! I scheduled meeting in January requesting a Day of Caring in Hope for residents! Shared through utility bills and at Town Council meetings; received forms completed by residents; United Way conducted assessments of criteria for completion; day for projects on September 14<sup>th</sup>!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!! Received extended praise from United Way for efforts and collaboration/partnership support towards project; United Way Staff Brinker indicated all residents in conducting assessment had great praise and respect for Town Manager Doane for all efforts and projects completed in the hope!!!!!!!!!! Great gratitude and excitement in seeing residents getting home projects completed!!!!!!!!!! Great gratitude in forming such partnerships!!!!!!!!!!!!!!!!!!!!!!!!!!!!
- Garbage and Junk Red Tag ordinance: additional homes Red Tagged; provide follow up pictures on Mr. Baxter home to Town Attorney Andrews; Mr. Baxter rearranged, but did not comply with getting rid of items or placing in garage;
- WCSI radio show: next radio show Thursday, October 4, 8:30 am; attended September 6th radio show to discuss September Farmer's Market, Town Projects; Hope Ride; Hope Heritage Days, Students' Fund of Hope movie night;
- Held first meeting of year with 2018/2019 student enrichment committee;
- Goshen Meadow Sanitary Project: final smoke test for small area set for Monday, 9/17 weather permitting; written notices provided by utilities on 9/14; same notice provided to Town Marshal Tallent and Fire Chief Emmitt on 9/14; advised should receive report with analysis within 2 weeks so we can assess to complete project!!!!!!!!!!!!!!!!!!!!
- Meeting with Utilities Superintendent Clouse on Washington street to discuss project further;
- Further detail with INDOT on areas on SR9/Main Street for paving work;
- Further grass clipping notifications provided to police for ordinance on September 13<sup>th</sup>;
- Brush Detail: to date approximately 45 homes to date!!!!!!!!!!!!!!!!!!!!!!!!!!!! Town Manager Doane personally and in some instances given size of brush pile assistance from utilities; effort well received; received words of excitement and gratitude, as well as a couple cards received at town



hall!!!!!! received an extended gratitude from many residents, specifically, Ms. Law, Ms. Hedrick, Ms. Biggs and Mr. Mote;

#### QUESTIONS/COMMENTS ABOUT SUBMITTED REPORTS

\*A Police, Animal Control, Utilities and Town Manager's report has been given to the council prior to the meeting to review and kept on file at the Clerk Treasurer's Office.

#### PUBLIC COMMENTS

Dave Miller thanked the Council for the funding for Goodies, Goblins and Ghosts Stories.

Ed Johnson complimented the group (Students Fund of Hope) that put on the event on the square Friday night. They did a wonderful job putting that together. Matt stated they announced that they raised \$3,400. Ed added and they have other gifts coming in. It's a wonderful thing to help the families out. Jerry added it was a great turn out.

Council President Miller thanked everyone for attending. This is your Council. If you have questions or concerns that you're not comfortable stating in a public forum, feel free to contact anybody at this table.

Meeting adjourned at 7:02 p.m.

Attest

  
  
  
  
  
